

Application number (assigned by Mainz branch)

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Deutsche Bundesbank  
Filiale Mainz  
Hegelstrasse 65  
55122 Mainz  
Germany

### Application to exchange DM (banknote(s)/coin(s)) for euro

**Applicant**       Mr       Mrs

Surname, first name or company/public authority

Country

Street, house number or PO box

Postcode

Town/city

Tel. no<sup>1</sup>

Email<sup>1</sup>

#### requests

on his/her own behalf

on behalf of the account holder specified below from whom I have written authorisation

Surname, first name or company/public authority

Country

Street, house number or PO box

Postcode

Town/city

#### to exchange the enclosed banknotes/coins

amounting to approx. \_\_\_\_\_ **DM**

and  to transfer the equivalent value in EUR to the following account

IBAN

BIC

Name of credit institution

Account holder (only if name differs from that of applicant)

#### Other information

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<sup>1</sup> Voluntary field

## Notes

If you wish to use this form to send us the equivalent of €15,000 or more in DM cash, please contact us in advance as we may require additional information and documentation in order to process your application. The Deutsche Bundesbank will only issue a notification if the exchange application cannot be processed, or can only be partially processed. **Please only enclose with this form banknotes issued by the Bank deutscher Lander (BdL), banknotes issued by the Deutsche Bundesbank, Federal coins denominated in Deutsche Mark or Pfennig. Please provide as much detail as possible (economic background, origin of the monies, etc.) in your application. This will help to prevent the need for any further questions and unnecessary time and effort in processing the application.**

The data protection notice for the exchange application can be found at <https://www.bundesbank.de/en/tasks/cash-management/dm-banknotes-and-coins/-/data-protection-notice-for-applications-to-exchange-deutsche-mark-into-euro-868778>.

## I/We agree that

- the banknotes and/or coins I/we have sent (not DM) which the Deutsche Bundesbank is unable to exchange or cash in shall be retained and destroyed by the Deutsche Bundesbank;
- the Deutsche Bundesbank shall determine the amount of money that can be exchanged and I/we declare that we shall accept any deviations from the above-mentioned amount established in this process;
- the Deutsche Bundesbank may also send a notification of the exchange application electronically, i.e. by email as a PDF document to the email address given above.

If your domicile, habitual residence, registered office or management board are located outside of the Federal Republic of Germany, we request you to designate in this application an authorised receiving agent located within the Federal Republic of Germany. Alternatively, you may notify us of this person's name and address within two weeks of submitting this application by sending this information to the address given above. If you do not designate an authorised receiving agent, a letter addressed to you shall be deemed to have been delivered on the seventh day after it was posted; a document sent by email shall likewise be deemed to have been delivered on the third day after it was sent. The foregoing shall not apply if it is established that you never received the document at all or received it at a later point in time.

**I/We have read the information given above and I/we confirm that my/our information is complete and correct.**

Place, date

Signature(s)

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Mark with a cross  or complete

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